Authorization to Use and Disclose Health Information

Notice to Member:

- Completing this form will allow Allwell from Absolute Total Care to (i) use your health information for a particular purpose, and/or (ii) share your health information with the individual or entity that you identify on this form.
- You do not have to sign this form or give permission to use or share your health information. Your services and benefits with Allwell will not change if you do not sign this form.
- If you want to cancel this authorization form, send us a written request to Revoke it at the address on the bottom of this page. A revocation form can be provided to you by calling member services.
- Allwell cannot promise that the person or group you allow us to share your health information with will not share it with someone else.
- Keep a copy of all completed forms that you send to us. We can send you copies if you need them.
- Fill in all the information on this form. When finished, mail it to the address at the bottom of the first page.

MEMBER INFORMATION:

Member Name (print): _____

Member Date of Birth: _____ Member ID Number: _____

I give Allwell permission to use my health information for the purpose identified or to share my health information with the person or group named below. The purpose of the authorization is:

□ to allow Allwell to help me with my benefits and services, or

□ to permit Allwell to use or share my health information for _____.

PERSON OR GROUP TO RECEIVE INFORMATION (add additional Persons or Groups on page 2):

Name (person or group): _____

Address: _____

City:_____ State: _____ Zip:_____ Phone: (___) ___ -_____

I AUTHORIZE Allwell TO USE OR SHARE THE FOLLOWING HEALTH INFORMATION:

□ **All of my health information INCLUDING:** genetic information, services or test results; HIV/AIDS data and records; mental health data and records (but not psychotherapy notes); prescription drug/medication data and records; and drug and alcohol data and records (please specify any substance use disorder information that may be disclosed: _____); **OR**

□ **All of my health information EXCEPT (check all boxes that apply):**

- □ Genetic information, services or tests
- □ AIDS or HIV data and records
- □ Drug and alcohol data and records
- □ Mental health data and records (but not psychotherapy notes)
- □ Prescription drug/medication data and records
- □ Other: _____

Authorization End Date: / ____/____ *(date the authorization ends unless cancelled)*

Mail to: Absolute Total Care, 100 Center Point Circle Columbia, SC, 29210
1-855-766-1497 (TTY: 711)

Member Signature: ____**Date:** _____/____ / ____
(Member or Legal Representative Sign Here)

Relationship to Member:____

If you are the Member's personal representative, please send us copies of those forms (such as power of attorney or order of guardianship).

ADDITIONAL INDIVIDUAL PERSON(S) OR ENTITY(IES) TO RECEIVE INFORMATION

NOTE: If you are consenting to disclose any substance use disorder records to a recipient that is neither a third party payor nor a health care provider, facility, or program where you receive services from a treating provider, such as a health insurance exchange or a research institution (hereafter, "recipient entity"), you must specify the name of an individual with whom or the entity at which you receive services from a treating provider at that recipient entity, or simply state that your substance use disorder records may be disclosed to your current and future treating providers at that recipient entity.

Name (individual or entity): ____
Address: ____
City: ____________ *State:* ____________ *Zip:* ____________ *Phone: (   )   -* ____________

Name (individual or entity): ____
Address: ____
City: ____________ *State:* ____________ *Zip:* ____________ *Phone: (   )   -* ____________

Name (individual or entity): ____
Address: ____
City: ____________ *State:* ____________ *Zip:* ____________ *Phone: (   )   -* ____________

Name (individual or entity): ____
Address: ____
City: ____________ *State:* ____________ *Zip:* ____________ *Phone: (   )   -* ____________

Name (individual or entity): ____
Address: ____
City: ____________ *State:* ____________ *Zip:* ____________ *Phone: (   )   -* ____________

Name (individual or entity): ____
Address: ____
City: ____________ *State:* ____________ *Zip:* ____________ *Phone: (   )   -* ____________

Name (individual or entity): ____
Address: ____
City: ____________ *State:* ____________ *Zip:* ____________ *Phone: (   )   -* ____________

Section 1557 Non-Discrimination Language
Notice of Non-Discrimination

Allwell complies with applicable federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex. Allwell does not exclude people or treat them differently because of race, color, national origin, age, disability, or sex.

Allwell:

- Provides free aids and services to people with disabilities to communicate effectively with us, such as qualified sign language interpreters and written information in other formats (large print, accessible electronic formats, other formats).
- Provides free language services to people whose primary language is not English, such as qualified interpreters and information written in other languages.

If you need these services, contact Allwell's Member Services at: 1-855-766-1497 (HMO and HMO SNP) (TTY: 711). From October 1 to February 14, you can call us 7 days a week from 8 a.m. to 8 p.m. From February 15 to September 30, you can call us Monday through Friday from 8 a.m. to 8 p.m. A messaging system is used after hours, weekends, and on federal holidays.

If you believe that Allwell has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability, or sex, you can file a grievance by calling the number above and telling them you need help filing a grievance; Allwell's Member Services is available to help you.

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights, electronically through the Office for Civil Rights Complaint Portal, available at https://ocrportal.hhs.gov/ocr/portal/lobby.jsf or by mail or phone at: U.S. Department of Health and Human Services, 200 Independence Avenue SW, Room 509F, HHH Building, Washington, DC 20201, 1-800-368-1019 (TDD: 1-800-537-7697).

Complaint forms are available at http://www.hhs.gov/ocr/office/file/index.html.

Section 1557 Non-Discrimination Language
Multi-Language Interpreter Services

SPANISH	ATENCIÓN: si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Llame al 1-855-766-1497 (HMO and HMO SNP) (TTY: 711).
CHINESE	注意：如果您說中文，您可以免費獲得語言援助服務。請致電 1-855-766-1497 (HMO and HMO SNP) (TTY: 711)。
VIETNAMESE	CHÚ Ý: Nếu bạn nói Tiếng Việt, có các dịch vụ hỗ trợ ngôn ngữ miễn phí dành cho bạn. Gọi số 1-855-766-1497 (HMO and HMO SNP) (TTY: 711).
KOREAN	주의: 한국어를 사용하시는 경우, 언어 지원 서비스를 무료로 이용하실 수 있습니다. 1-855-766-1497 (HMO and HMO SNP) (TTY: 711) 번으로 전화해 주십시오.
FRENCH	ATTENTION : Si vous parlez français, des services d'aide linguistique vous sont proposés gratuitement. Appelez le 1-855-766-1497 (HMO and HMO SNP) (TTY: 711).
TAGALOG	PAUNAWA: Kung nagsasalita ka ng Tagalog, maaari kang gumamit ng mga serbisyo ng tulong sa wika nang walang bayad. Tumawag sa 1-855-766-1497 (HMO and HMO SNP) (TTY: 711).
RUSSIAN	ВНИМАНИЕ: Если вы говорите на русском языке, то вам доступны бесплатные услуги перевода. Звоните 1-855-766-1497 (HMO and HMO SNP) (TTY: 711).
GERMAN	ACHTUNG: Wenn Sie Deutsch sprechen, stehen Ihnen kostenlos sprachliche Hilfsdienstleistungen zur Verfügung. Rufnummer: 1-855-766-1497 (HMO and HMO SNP) (TTY: 711).
GUJARATI	સુચના: જો તમે ગુજરાતી બોલતા હો તો નિશુલ્ક ભાષા સહાય સેવાઓ તમારા માટે ઉપલબ્ધ છે. ફોન કરો 1-855-766-1497 (HMO and HMO SNP) (TTY: 711).
ARABIC	تنبيه: إذا كنت تتحدث العربية، فإن خدمات المساعدة اللغوية المجانية متاحة لك. يُرجى الاتصال بالرقم. 1-855-766-1497 (HMO and HMO SNP) (م ك ب ل ا و م ص ل ا ف ت ا ه م ق ر: 711).
PORTUGUESE	ATENÇÃO: Se fala português, encontram-se disponíveis serviços linguísticos, grátis. Ligue para 1-855-766-1497 (HMO and HMO SNP) (TTY: 711).
JAPANESE	注意事項：日本語を話される場合、無料の言語支援をご利用いただけます。1-855-766-1497 (HMO and HMO SNP) (TTY: 711) まで、お電話にてご連絡ください。
UKRAINIAN	УВАГА! Якщо ви розмовляєте українською мовою, ви можете звернутися до безкоштовної служби мовної підтримки. Телефонуйте за номером 1-855-766-1497 (HMO and HMO SNP) (TTY: 711).
HINDI	ध्यान दें: यदि आप हिंदी बोलते हैं तो आपके लिए मुफ्त में भाषा सहायता सेवाएं उपलब्ध हैं। 1-855-766-1497 (HMO and HMO SNP) (TTY: 711).
MON-KHMER, CAMBODIAN	ប្រយ័ត្ន៖ បើសិនជាអ្នកនិយាយ ភាសាខ្មែរ, សេវាជំនួយផ្នែកភាសា ដោយមិនគិតឈ្នួល គឺអាចមានសំរាប់បំរើអ្នក។ ចូរ ទូរស័ព្ទ 1-855-766-1497 (HMO and HMO SNP) (TTY: 711).